



**California State Board of Pharmacy**  
 2720 Gateway Oaks Drive, Suite 100  
 Sacramento, CA 95833  
 Phone: (916) 518-3100 Fax: (916) 574-8618  
 www.pharmacy.ca.gov

Business, Consumer Services and Housing Agency  
 Department of Consumer Affairs  
 Gavin Newsom, Governor



## DISCONTINUANCE OF BUSINESS

**Do not complete this form if you are changing ownership or location.** Contact the California State Board (Board) of Pharmacy immediately for the proper application packet.

Please complete this form and send it to the Board at the address above with original signatures. Include the large wall license, current renewal certificate and a copy of the inventory.

Contact the Drug Enforcement Administration for instructions regarding their registration and order books. The telephone number of the office nearest you can be found at the DEA website at:

<http://www.usdoj.gov/dea/agency/domestic.htm>.

### 1. The following location will discontinue business:

Name of Licensed Facility		License Number		
Address	Street	City	State	Zip Code
Month, Day, and Year Business will be Discontinued		DEA Number, if applicable		
Contact Person	Email of contact person for this facility	Telephone Number		

Pursuant to section 1708.2 of Title 16 of the California Code of Regulations, **any permit holder shall contact the board prior to transferring or selling any dangerous drugs, devices or hypodermics inventory** as a result of termination of business or bankruptcy proceedings and shall follow official instructions given by the board applicable to the transaction.

### 2. Prescription inventory will be transferred to:

Name of Licensed Facility		License Number		
Address	Street	City	State	Zip Code
Contact Person	Email of contact person for this facility	Telephone Number		

Pursuant to sections 4081 and 4333 of the Business and Professions Code, all records of acquisition and disposition of dangerous drugs, including prescription files, must be retained for three (3) years from date of making, in a board-licensed facility.

**3. All records of acquisition and disposition of dangerous drugs will be maintained at the following location:**

Name of Board-Licensed Facility		License Number		
Address	Street	City	State	Zip Code
Contact Person	Contact Person's Email		Telephone Number	

**4. Inventory:** In addition, sections 4081 and 4333 of the Business and Professions Code require that records of disposition be maintained. A detailed inventory of all "dangerous drugs" (as defined in section 4022 of the Business and Professions Code) being transferred is required.

A. An inventory of all dangerous drugs was taken on \_\_\_\_\_ and a copy of the  
Month/day/year  
inventory has been given to the owner and the purchaser, if a change of ownership.

B. **Attached is a copy of the inventory.** \_\_\_\_ Yes \_\_\_\_ No **IF, No list the reason there is no inventory:**  
\_\_\_\_\_

C. Name of the Pharmacist-in-Charge/Designated Representative-in-Charge/Responsible Manager

Name		License Number		
Address	Street	City	State	Zip Code
Email	Telephone Number			

**5. I certify under penalty of perjury under the laws of the State of California to the truth and accuracy of all statements, answers and representations made on this form including all supplementary statements.**

Signature of Pharmacist-in-Charge/Designated Representative-in-Charge/Responsible Manager \_\_\_\_\_ Date \_\_\_\_\_

**6. I certify under penalty of perjury under the laws of the State of California to the truth and accuracy of all statements, answers and representations made on this form including all supplementary statements. As the owner/binding officer of the licensed facility that is closing, provide your contact information of where you can be reached after the business has closed.**

Signature of Owner		Date		
Print Name of Owner		Email Address		

Address Street City State Zip Code Telephone Number

**PLEASE NOTE** – Drugs cannot be transferred that do not conform to the standard and tests as to quality and strength provided in the latest edition of the USP or NF or which violate any provision of the Sherman Food, Drug and Cosmetic Law (Division 21, Commencing with Section 26000 of Health and Safety Code).