



**California State Board of Pharmacy**

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BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY

DEPARTMENT OF CONSUMER AFFAIRS

GOVERNOR EDMUND G. BROWN JR.

**CHANGE OF ADDRESS FORM**

**(For Personal Licenses only)**

**FAX to (916) 574-8617**

**Or mail to the California State Board of Pharmacy at the above address.**

Please Print or Type

Licensee Name:		License Number(s):
Indicate below the type of license(s) held: Pharmacist <input type="checkbox"/> Pharmacy Technician <input type="checkbox"/> Intern <input type="checkbox"/> Exemptee <input type="checkbox"/>		License Expiration Date(s)
<b>NEW ADDRESS OF RECORD:</b> May be post office box, personal mailbox, business address, etc. This address is accessible to the public via the internet. <b>All Board mailings—license renewal applications, license renewals, newsletters, notices, etc.—will go to this address. (See important information about your address of record below)</b>		
Address:	City, State and Zip:	
<b>RESIDENCE ADDRESS:</b> Must be listed if the address of record is not your residence address		
Address	City, State and Zip	

Signature of licensee	Date
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Date of Birth (for purposes of identification only)	Telephone number:
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**Important Information About Your Address of Record**

A licensee's address of record is the address to which all licenses, permits, license renewal notifications, newsletters, other publications, and correspondence from the Board is mailed. This information is considered public information and is available to the public on the Board's Web site. This is the same information provided online by other health profession (physicians, dentists, therapists) regulatory boards, pursuant to the Information Practices Act (Civil Code section 1798 et seq.) and the Public Records Act (Government Code section 6250 et seq.). You may verify your current address of record by using the [License Verification](#) option on the board's web site.

If you do not want your residence address be available to the public, you may use an alternate address, such as a post office box number or a personal mailbox (PMB). However, if you change your address of record to a box number, **you must also provide your residence address**, which will not be available to the public.

If you list your business address as your address of record, remember that all mailings from the Board will go to that address. For some business addresses, receiving personal mail from the Board may be problematic. For example, if you are employed in a large hospital complex with several pharmacies, opportunities for lost mail could exist. Also, using a business address would require you to change your address of record with the Board every time you change your place of employment.