

## California State Board of Pharmacy 2720 Gateway Oaks Drive, Ste. 100 Sacramento, CA 95833

Phone: (916) 518-3100 Fax: (916) 574-8618

www.pharmacy.ca.gov

# Business, Consumer Services and Housing Agency Department of Consumer Affairs Gavin Newsom, Governor



### Renewal Application of a Surplus Medication Collection and Distribution Intermediary

Complete the renewal application form and submit a check or money order made payable to the California State Board of Pharmacy. Failure to complete the renewal application in its entirety may result in the license not being considered for renewal. The information will be used to determine qualifications for licensure under the California Pharmacy Law. Failure to renew the license within 60 days after its expiration date, the license will be cancelled. (Business and Professions Code section 4402(e)) Once the license is cancelled, a new application must be submitted including all documents and meet all requirements in effect at the time of reapplication. It is a violation of pharmacy law to operate this premise without an active, valid license.

- Renewal Fees: \$300 if submitting before the expiration date, or
- Renewal plus Delinquency Fees: \$450 (\$300 renewal fee plus \$150 delinquency fee) if the license has expired
- If Government Owned (Fee Exempt) complete the renewal application form and check the box Fee
  Exempt

#### Mail the renewal form and payment to:

California State Board of Pharmacy, 2720 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833

A change of ownership and/or change of physical location of a facility license requires a new application and must be submitted PRIOR to the change occurring. Whenever a change of ownership occurs, either a temporary license will need to be pursued or operation must stop until the entity is appropriately licensed by the board. New license numbers are issued for changes of ownership and for changes of location. The pharmacy application is available on the board's website.

Submit a Change of Permit application (17A-52), to notify the board of a change in executive officers, shareholders or when there has been a transfer of beneficial interest of 10%-49%. These changes must be reported to the board within 30 days of the change, separately from this renewal application. Applications are available on the board's website.

<u>Email Requirement:</u> Any facility licensed by the board is required to join the board's email notification list within 60 days of the issuance of a license or at the time of license renewal. A facility must also update the email address with the board's list 30 days of a change (Business and Professions Code section 4013). You must join the board's email notification list from the board's website at <a href="https://www.pharmacy.ca.gov">www.pharmacy.ca.gov</a>.

Failure to provide all of the information required by law may result in the license not being considered for renewal. The information will be used to determine qualifications for licensure under the California Pharmacy Law. The official responsible for information maintenance is the Executive Officer, telephone (916) 518-3100, 2720 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833. The information may be transferred to another governmental agency such as a law enforcement agency if necessary for it to perform its duties. An individual has the right to review the files or records maintained on them by our agency, unless the records are identified as confidential information and exempted by Section 1798.40 of the Civil Code.



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	Fee Exempt (Government Owned)				
Name of Surplus Medication Collection and Distri		bution Intermediary	License Number	Expiration Date	
Address		City	State	Zip Code	
Telephone Number		Email Addre	ess		
PLE <i>i</i> 1. 2.	If yes, please attach copies of the documents.				
Print Name		Title		% Owned	
	renewal application must be signed by the onership; or corporate officer, if a corporation		ownership; a partn	er, if a	
	reby certify or affirm under penalty of perjury, ements, answers, and representations in this o	<del>-</del>		that all	
Sign	ature of Person with Management or Control	Print Name		Date	

NOTICE: The State Board of Equalization and the Franchise Tax Board may share individual taxpayer information with the board. You are obligated to pay your state tax obligation. This application may be denied or your license may be suspended if the state tax obligation is not paid.